

DAMODAR INDUSTRIES LIMITED

Registered Office : 19/22 & 27/30, Madhu Estate, Pandurang Budhkar Marg, Worli,
Mumbai – 400 013 Maharashtra.

Ph.: 022-66610301-2 ; **Fax:** 022-66610308

E-mail: cs@damodargroup.com ; **Website:** www.damodargroup.com

CIN No.: L17110MH1987PLC045575

POSTAL BALLOT FORM

(To be returned to the Scrutinizer appointed by the Applicant Company)

Sr.No.:

1. Name with Registered Address of the Sole/ First-named Member as Registered with the Company :
2. Name(s) of Member(s) (including joint holders, if any) :
3. Registered folio No./ DP ID No./Client ID No. :
4. Number of shares held :

I/We hereby exercise my/our vote in respect of the Special Business to be passed through Postal Ballot/e-voting by conveying my/our assent (FOR) or dissent (AGAINST) to the said resolution(s) by placing the tick (✓) mark at the appropriate box below:

Sl.No.	Description Nature of	Resolution	No. of shares	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
1.	Approval for sub-division of Company's one Equity Share of Rs.10/-(Rupees ten) each into two Equity Shares of face value of Rs.5/- (Rupees five) each	Ordinary Resolution			
2.	Approval to Amend the Capital Clause in the Memorandum of Association of the Company	Special Resolution			

Place:

Date :

(Signature of the Member)

ELECTRONIC VOTING PARTICULARS

The e-voting facility is available at the link <https://www.evotingindia.com>. The electronic voting particulars are set out as follows:

EVEN (e-Voting Event Number)	USER ID	PASSWORD

Commencement of e-voting :	End of E-voting
From : Friday September 07, 2018, 9.00 A.M.	Up To : Saturday October 06, 2018, 5.00 P.M.
Last date of receipt via postal ballot (Physical Mode)	Saturday October 06, 2018, 5.00 P.M.

Note: Please read carefully the instructions printed overleaf before exercising your vote.

Instructions

1. As per the provisions of the Companies Act, 2013 and other rules and regulations for the time being in force the company has also availed e-voting facility for the members. The members interested to exercise their vote through e-voting are requested to kindly go through the instructions for e-voting given in the postal ballot notice enclosed with this postal ballot form in e-mail and/or sent physically to members. The member who has exercised the option of e-voting shall not opt to vote through physical postal ballot. In case of a member exercising both e-voting and postal ballot in that case vote casted through e-voting will be counted and vote casted through postal ballot will be treated as invalid.
2. In case of member receiving postal ballot notice through e-mail and willing to exercise their vote through e-mail and willing to cast their vote via physical ballot, the member is requested to contact the Registrar and Transfer Agent ("the RTA") of the Company at the details given in postal ballot notice or to the company via e-mail requesting the postal ballot form and business reply envelope. Member may also take a print out of this form and send a request only for business reply envelope to the RTA or the company via e-mail only for Business Reply Envelope. The timeline for receiving business reply envelope is as set out in the postal ballot notice enclosed with this form. In case of a member exercising both e-voting and postal ballot in that case vote casted through e-voting will be counted and vote casted through postal ballot will be treated as invalid.
3. In case of members receiving postal ballot from via physical mode and willing to do e-voting can use existing login id and password and in case a member has forgotten login-id and password then member has to follow the process of e-voting (e-voting instructions) as set out in the postal ballot notice enclosed with this. In case of a member exercising both e-voting and postal ballot in that case vote casted through e-voting will be counted and vote casted through postal ballot will be treated as invalid.
4. A Member desiring to exercise his/her vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the enclosed self-addressed envelope. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballot Form, if sent by courier or deposited in person at the expense of the Member will also be accepted.
5. The self-addressed envelope being sent herewith bears the name and address of the Scrutinizer appointed for conducting Postal Ballot process.
6. The Postal Ballot Form should be completed and signed by the Member (as per the specimen signature Registered with the Company/ Depository Participant). In case of joint holding, this Form should be completed and signed by the first named Member and in his/her absence, by the next named Member and so on.
7. There shall be one Postal Ballot Form for every Folio/Client ID irrespective of the number of joint holders. The Postal Ballot shall not be exercised by a Proxy.
8. A Member may request for a duplicate Postal Ballot Form, if so required. However, the duly completed duplicate Postal Ballot Form should reach the Scrutinizer not later than the date specified herein below at Serial No. 11.
9. The votes should be cast either in favour or against by putting the tick (3) mark in the column provided for assent or dissent. Postal Ballot Form bearing tick marks in both the columns will render the form invalid.
10. Incomplete, unsigned or incorrectly ticked Postal Ballot Form will be rejected. The Scrutinizer's decision on the validity of a Postal Ballot will be final and binding.
11. Duly completed Postal Ballot Form should be received by the Scrutinizer on or before 05:00 P.M. (IST) Saturday October 06, 2018. Postal Ballot Form received after this date will be treated as if no reply from the Member has been received.
12. Voting rights shall be reckoned on the paid up value of Shares registered in the name(s) of the Member(s).
13. In case of shares held by companies, trusts, societies, etc. the duly completed Postal Ballot Form should be signed by the Authorized Signatory accompanied by a Certified True Copy of the Board Resolution/Authorization together with specimen signature(s) of the duly authorized signatories.
14. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed prepaid envelope in as much as all such envelopes will be delivered to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer
15. The result of the Postal Ballot will be declared on or before 05:00 P.M. Monday, October 08, 2018 at the Registered Office of the Company. The result of the Postal Ballot will also be posted on the website of the Company: www.damdoargroup.com.
16. Postal Ballot Form shall be considered invalid if a Form other than the one issued by the Company or a photocopy thereof has been used.
